

BY-LAWS OF THE OREGON ACADEMY OF SCIENCE

ARTICLE I - Organization and Purpose

1. This organization shall be known as the Oregon Academy of Science.
2. THE OREGON ACADEMY OF SCIENCE, Incorporated (hereafter called the Academy) is organized under the Laws of Oregon as a corporation without capital stock, not for business or profits, but for the advancement of science in Oregon through hosting an annual meeting and publishing its abstracts.
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4. OBJECTIVES. The objectives of the Academy shall be to promote scientific research and science education within the state in the natural, physical and social sciences and mathematics, to stimulate science interest in the general public, to collect and preserve scientific materials and to disseminate scientific knowledge.

ARTICLE II - Membership and Dues

1. CLASSES OF MEMBERS. The Academy shall be composed of Members, Charter Members, Corporate and Institutional Members and Student Members.
 - a. Members: Persons interested in scientific work.
 - b. Student Members: Persons interested in scientific work and enrolled in an educational institution.
 - c. Charter Members: Members who joined the Academy as of January 15, 1944, or if Veterans of World War II, joined the Academy within two years of their release from the armed services, shall be designated as Charter Members.
 - d. Corporate and Institutional Members: Corporations and Institutions interested in scientific work.
 - e. Donor, Contributing, and Patron Members: Members contributing donations in excess of normal membership dues, as determined by the Executive Board.
2. ANNUAL DUES. The annual dues for Members, Charter Members, Student Members, and Corporate and Institutional Members shall be set by the Executive Council.
3. Members, student and charter members are entitled to vote in the Academy.
4. Members and charter members shall be eligible to hold office and membership in the Council of the Academy.

ARTICLE III Officers, Council and Committees

1. OFFICERS. The officers shall be a President, Vice-President (who shall be President-Elect), Secretary, Treasurer, and the Chair of each Section.
2. COUNCIL. The Council shall be composed of the President, Vice-President, Secretary, and the Treasurer of the Academy, the Immediate Past President, the Membership Chair, the Program Chairs, the Newsletter Chair, the Web Master, the Chair or Co-Chair of each organized Section, the Director of the Junior Academy of Science, and the members of the Publications Committee.

3. EXECUTIVE BOARD. The Council shall have an Executive Board consisting of the President, Vice President, Secretary, Treasurer, and one other Council Member elected by the Section representatives on the Council,

4. COMMITTEES

a. Membership Committee: The Membership Committee shall consist of a Chair selected by the Council and appointed by the President.

b. Nominating Committee: The Nominating Committee shall be chaired by the Vice President and shall include at least two additional members to be agreed upon by the Council.

c. Program Committee: The Program Committee shall consist of a Chair selected by the President and shall include the Chairs of the various sections and the Director of the Junior Academy of Science.

d. Publications Committee: The Publications Committee shall consist of Publications Editor, the Chairs of the various sections and the Director of the Junior Academy of Science.

e. Auditing Committee: The Auditing Committee shall consist of three members to be selected by the Council. It may be called to convene at any time by the President or by the request of any three members of the Council.

5. TERMS OF OFFICE

a. At the Annual Meeting upon nomination by the Nominating Committee or by nomination from the floor, the Vice-President shall be elected each year. The Secretary and Treasurer shall be elected by the Council every second year for a two year term. The Secretary shall be elected in even numbered years and the Treasurer shall be elected in odd numbered years. The President may not serve two consecutive years. The Vice President (as President-Elect) shall take office one year hence.

6. SALARIES AND EXPENSES

a. No officer of the Academy shall receive a salary or other compensation unless voted on by the Academy.

b. Officers and other Council Members of the Academy may be reimbursed for necessary travel expenses to scheduled meetings.

ARTICLE IV - Duties of the Officers, Council, and Committees.

1. PRESIDENT. The President shall discharge the usual duties of a presiding officer at all General Sessions of the Academy and at all meetings of the Council. The President shall keep constantly informed of the affairs of the Academy and on its acts and those of its officers, and shall cause the provisions of the By-Laws to be faithfully carried into effect. The President shall also give an address to the Academy at the Annual Meeting. The President shall appoint prescribed and special committees and disband those whose work is finished, and shall appoint an Archivist.

2. VICE-PRESIDENT. The Vice-President shall discharge the duties of President in the latter's absence and chair the Nomination Committee.

3. SECTION CHAIR OR CO-CHAIR.

a. The Chairs, elected as provided for in Article V. Section 2b, shall be responsible for the activities of their

respective Sections.

b. They shall, with the Program Chair, constitute the Program Committee to arrange for presentation of papers at the Annual Meeting.

c. Each retiring Chair shall transmit to the Secretary the name of the incoming Section Chair.

4. SECRETARY

a. The Secretary shall keep records of the proceedings of the Academy, the Council, and the Executive Board.

b. The Secretary shall cooperate with the President in attending to the ordinary affairs of the Academy, and shall have charge of the preparation, printing and mailing of circulars, blanks, notification of election, announcements of meetings, etc.

c. The Secretary shall forward a copy of the approved minutes of the Council and the Executive Board to the Web Master.

5. TREASURER

a. The Treasurer shall have the custody of all the funds of the Academy. The Treasurer must deposit the funds in a bank, but shall not invest them without the authority of the Council or its Executive Board. A detailed account of all receipts and disbursements must be kept and balanced within thirty days after the Annual Meeting. A report to the Academy at the business session of the Annual Meeting shall be made of the financial status of the Academy as of December 31, preceding.

b. At the expense of the Academy, the Treasurer may be required to give bond in such amount and form and with such sureties as the Executive Board shall determine.

6. PAST PRESIDENT. The Past President shall act primarily in an advisory capacity.

7. COUNCIL

a. Meetings: The Council shall meet at least four (4) times each year. One meeting shall be held during the Annual General Meeting. A meeting shall be held within 60 days prior to the Annual Meeting. Two meetings shall be held in the Fall, nominally in October and December. Special meetings of the Council may be called by the President or by any three members of the Council.

b. Duties: The Council shall be the responsible executive and legislative body of the Academy, and shall have all power in keeping with such responsibility.

8. EXECUTIVE BOARD

a. The Executive Board has the executive authority and legislative powers of the Academy in the intervals between the regular meetings of the Council. No act of the Board shall, however remain in force beyond the next meeting of the Council, unless ratified by the Council.

b. The Board shall have the power to fill ad interim vacancies, not otherwise filled by a Section, in any of the offices of the Academy.

9. MEMBERSHIP COMMITTEE. The Membership Committee shall seek to secure new members of the

Academy, including Institutional and Corporate memberships. This committee shall also solicit donations to the Academy.

10. **NOMINATING COMMITTEE.** It shall be the duty of the Nominating Committee to nominate the next Vice President, the Treasurer and the Secretary.

11. **AUDITING COMMITTEE.** It shall be the duty of the Auditing Committee to audit the Treasurer's accounts at the request of the President or any three members of the Council.

12. **PROGRAM COMMITTEE.** The Program Committee shall have charge of the arrangements for the papers and other details of the General and Sectional Meetings of each Annual and Special Meeting of the Academy, these papers and arrangements to be announced in the official Program immediately before the meeting.

13. **PUBLICATIONS COMMITTEE.** The Publications Committee shall organize and develop a medium of publication of all the abstracts of the papers as submitted recognition of the Outstanding Scientific and Teaching Contribution Awards and any other relevant materials.

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14. **ARCHIVIST.** The Archivist shall be responsible for the preservation, filing and storage of all records and publications of the Academy. The Archivist shall assume responsibility for recording the history of all changes made to the By-Laws and articles of incorporation, and shall provide an up-to-date copy of these upon request by the Council.

15. **WEB MASTER.** The Web Master shall maintain a world wide web site for the Academy and coordinate the posting and updating of all relevant material as directed by the Council. The Web Master shall publish, as available, a summary of business conducted at the Council and Annual Meetings and any other relevant materials.

ARTICLE V - Nomination and Election of Officers

1. **NOMINATIONS.** The Nominating Committee shall nominate the next Vice President, the Treasurer and the Secretary and candidates for vacant positions on the Council.

2. ELECTIONS

a. The nomination for Vice President shall be submitted to the Academy at the regular business session of the Annual Meeting. Nominations may also be received from the floor. A majority vote of the Academy members present shall be necessary for election.

b. Each Section of the Academy shall elect its Chair or Co-Chair. The Co-Chair is expected to overlap the Chair by one year.

c. All officers shall take office at the adjournment of the Annual Meeting.

ARTICLE VI - Academy Meetings

1. **ANNUAL MEETING.** The Annual Meeting shall be held on the last Saturday in the month of February at such place as the Council shall determine. The Academy shall issue a call for papers, and notify each member by mail of the time and place of the Annual Meeting not less than 30 days prior thereto.

2. **SESSIONS.** General and sectional sessions of the Annual Meeting, and any special meetings, shall be

arranged by the Program Committee, and be announced in a printed program.

3. SPECIAL MEETINGS. Special meetings may be called by the Council or Executive Board upon written request of 15 Academy members.

4. QUORUM. Thirty (30) members shall constitute a quorum for the transaction of business.

ARTICLE VII - Sections

1. FORMATION OF SECTIONS. Members, not less than 20 in number, may, by permission of the Council, form a Section for the investigation of any branch of science. Each Section shall bear the name of the science which it represents.

2. PRIVILEGES OF SECTIONS

a. Each Section may perfect its own organization as limited by the By-Laws of the Academy.

b. Each Section shall be represented on the Council by its Chair and/or its Co-Chair.

3. DISSOLUTION OF SECTIONS. A Section may be dissolved by the Council at any time that such Section becomes inactive or for sufficient reason at any other time, with the consent of a majority of the members of the Section.

ARTICLE VIII - Junior Academy of Science

1. ORGANIZATION. The Junior Academy of Science shall be established, headed by a Director, and any assistants whom the Director may appoint.

2. PURPOSE. The purpose of the Junior Academy of Science is to encourage the participation of secondary school students in scientific activities, to provide a means to share their experiences with other students, and with the scientific community at large. The Junior Academy is therefore encouraged to hold sessions concurrent with the Annual Meeting of the Academy, as well as special meetings as deemed desirable.

ARTICLE IX - Recognition and Awards

1. AWARDS: Outstanding Scientist Award, Outstanding Teacher in Science and Mathematics, Higher Education, and Outstanding Teacher in Science and Mathematics, K-12 Education. Candidates for the Outstanding Scientist Award may be any of three types.

a. People who have made significant research contributions to the natural, physical, social sciences, or mathematics.

b. People of notable reputation in the field of science education.

c. People who have made meaningful contributions in the application of science research.

2. CRITERIA. Candidates shall be selected by reference to the following.

a. The number of Outstanding Scientist Awards granted in any one year shall not normally exceed one, it being understood that no obligation exists to grant any.

b. The candidates nominated must have been Oregon residents during the time they made the distinguished contributions for which they are recognized.

- c. The candidates may only be nominated by the present membership of the Academy. A call for nominations is made in the Fall newsletter.
- d. A written statement in support of each candidate must be submitted to the Council along with up-to-date documentation (including curriculum vitae) by the Awards Committee.
- e. An Awards Committee, normally consisting of President and Vice President, shall review the nominations and make its recommendations to the Council.
- f. A two-thirds vote of the Council members present at the December meeting is necessary for selection as the year's Outstanding Scientist.
- g. The selected nominee will be notified by a letter from the Vice President of the Academy.
- h. The Awards Committee may choose to recommend runners-up for consideration by the Awards Committee the following year. Otherwise renomination must be made for reconsideration of a rejected nominee.

ARTICLE X - Seal

This Academy, as a corporation, shall have a seal, adopted by the Council, and it may be used on Academy documents, correspondence, and awards.

ARTICLE XI - Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Academy in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules of order that the Academy may adopt.

ARTICLE XII - Amendments

- 1. The By-Laws of the Academy may be amended at any Annual Meeting or by a mail vote of the membership.
 - a. A copy of the proposed changes must be mailed to all active members of the Academy at least thirty days previous to the election. The By-Laws of the Academy are amended by a three-fourths majority of all members voting provided at least 30 members vote.
 - b. Needs for amendments may be pointed out or amendments suggested from the floor of the Annual Meeting, or may be presented in writing to the Executive Board of the Council. The Board shall consider any such proposals and if deemed appropriate shall formulate an amendment to be presented to the membership by a mail election or at the next Annual Meeting.